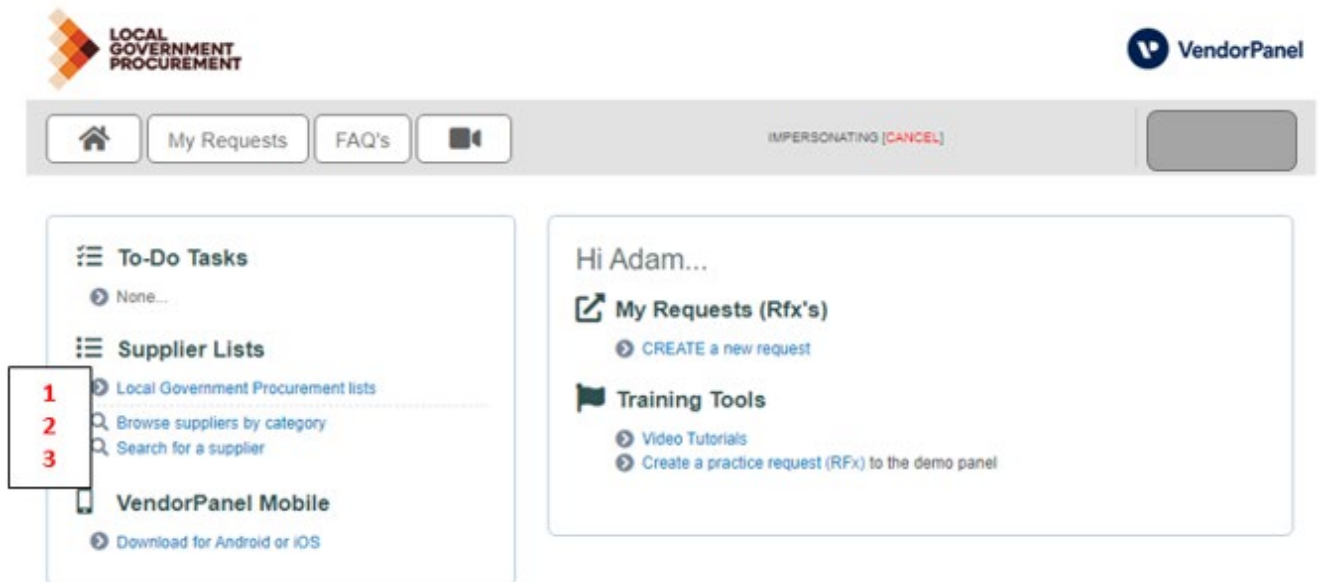


Guiding buyers on how to view panel documents, search for supplier/categories

From your home page, you can either

1. [View panel documents](#)
2. [Browse for contractors who provide a specific Category](#)
3. [Search for a supplier](#)



The screenshot displays the VendorPanel interface. At the top left is the LOCAL GOVERNMENT PROCUREMENT logo. At the top right is the VendorPanel logo. Below the logo is a navigation bar with buttons for Home, My Requests, FAQ's, and a video icon. To the right of the navigation bar is a button labeled IMPERSONATING [CANCEL]. Below the navigation bar is a user dashboard. The dashboard is divided into two main sections. The left section is titled 'To-Do Tasks' and 'Supplier Lists'. Under 'Supplier Lists', there are three items: 'Local Government Procurement lists', 'Browse suppliers by category', and 'Search for a supplier'. A red box with numbers 1, 2, and 3 is overlaid on the 'Supplier Lists' section, pointing to these three items. The right section is titled 'Hi Adam...' and contains 'My Requests (Rfx's)' with a 'CREATE a new request' button, and 'Training Tools' with 'Video Tutorials' and 'Create a practice request (RFx) to the demo panel' buttons.

View panel documents

1. Select **Local Government Procurement** lists
2. Search the list for the contract and click on the number under the Document icon

Internal Enterprise Supplier lists you can access...

Local Government Procurement supplier lists (internal)




Internal supplier lists verified, approved and managed by Local Government Procurement

		
1 Asbestos Removal & Remediation (LGP119)	18	4
2 Bins (MGBs) + Waste Prods & Servs (NPN111-3)	13	4
3 Bitumen, Emulsions + Asphalt Materials (LGP213-2)	72	3
4 Bulk Fuel, Fuel Card, Oil, Lubes (NPN117)	15	3
5 Corporate Clothing, Workwear and PPE (LGP219)	31	5
6 Debt Recovery Services (LGP109-3)	12	3
7 Energy Services (LGP319)	15	7
8 Horticultural, Pest, Pool & Water Mgmt (LGP408-4)	13	3
9 HR – Perm & Temp, & Assoc Services (LGP808-3)	64	3
10 Industrial, Cons, Electrical & Hardware (NPN116)	17	1
11 Intl Audit and Mgmt Consulting Services (LGP218)	12	3
12 IT&C Products, Services & Consulting (LGP115)	93	6
13 Legal Services (LGP320)	21	3
14 Library Books, Resource Mat & Furniture (LGP507-4)	22	5
15 Line/Road Marking Works & Services (LGP120)	12	3
16 Media, Advertising and Creative Services (LGP719)	25	5
17 Minor + Major Civil Works + Materials (LGP420)	83	9
18 MS Licensing for NSW Local Gov via LSPs (LGP108-3)	4	3
19 Office Supplies & Associated Products (LGP1007-3)	6	3
20 Operating Lease Services (LGP1107-3)	1	0
21 Pipes, Pumps & Water Meters (LGP908-3)	21	3
22 Plant, Machinery and Equipment (LGP419)	47	6
23 Playground, Open Space, Infrastructure (LGP308-3)	60	3
24 Professional Consulting Services (LGP1208-3)	206	6
25 Road Signs, Assoc. Hardware & Prod (LGP114-2)	17	3
26 Solar Power Purchase Agreements (PPA's) (LGP283)	6	2
27 Traffic Management Services (LGP113-2)	35	3
28 Trucks: Bodies and Trailers (LGP220)	9	5
29 Trucks: Cab - Chassis (NPN04-13)	15	5
30 Trucks: Specialised Trucks (NPN1.15 -2)	19	5
31 Tyres & Batteries: Supply+Servs+Recycl.(NPN1.14-2)	7	4
32 Waste Audit Management Services (LGP118)	7	3

3. See list of documents available

List Attachments

Documents attached to the 'HR – Perm & Temp, & Assoc Services (LGP808-3)' list.

-  lgp808-3 quotation template.pdf
-  lgp808-3 specifications.pdf
-  lgp808-3 standing offer deed.pdf

Browse by category

1. Select **Browse by Local Government Procurement** lists

Browse suppliers by category

Which supplier lists do you wish to browse?



Browse **Local Government Procurement** lists

These are internal enterprise supplier lists provided by **Local Government Procurement**.

2. Start typing in a word into the search field
3. Tick the box next to the relevant category/categories
4. Select Continue

Browse suppliers by category [\(start again\)](#)

Source Local Government Procurement Lists

Select **Categories** (1 of 530 selected)

Filter by Category

Search [\[clear\]](#)

- ✓ Plant: Compaction and Road Construction Equipment
 - In-situ Stabilisers & Recyclers
- ✓ Works: Bitumen, Emulsion & Asphalt Materials & Services
 - Stabilisation
- ✓ Works: Marine, Coastal and Riverine Construction
 - Bank Stabilisation
- ✓ Works: Site Preparation and Construction
 - Land Stabilisation

[Continue](#)

5. Tick the panel and continue

Browse suppliers by category [\(start again\)](#)

Source Local Government Procurement Lists
Categories Stabilisation

Select **Supplier Lists** (1 of 2 selected)

Filter by Supplier List

Search [\[clear\]](#)

- Bitumen, Emulsions + Asphalt Materials (LGP213-2)
- Minor + Major Civil Works + Materials (LGP420) (Approved Contractors)

[Continue](#)



Search for a Supplier

1. Search for part or all of a business name or person, including email address

Search Tools

Search for suppliers

Business Person

Enter a business name or business number.

2. The results will show you which panel the contractor is approved on
Search Tools

[Back to Suppliers you can access](#)

Search for suppliers

Business Person

Enter a business name or business number.

INTERNAL Supplier Lists

Business + Supplier List	Bus Number	Full Name	Email
Complete Staff Solutions HR – Perm & Temp, & Assoc Services (LGP808-3)	34 097 574 171	Stephen Jolly	sjolly@completestaff.com.au
Complete Staff Solutions Traffic Management Services (LGP113-2)	34 097 574 171	Ken Beller	kbeller@completestaff.com.au