

PSP60616 Advanced Diploma of Procurement and Contracting

Who Should Do This Qualification?

Pro Leaders Academy (RTO# 45024) in association with Local Government Procurement (LGP) offers this course, suitable for public sector employees who:

- manage strategic procurement,
- work in programs, projects or a corporates area, or
- seek to be more competitive for promotion to Executive or Senior Executive level.

This Advanced Diploma course will enable you to:

- Develop a comprehensive understanding of strategic procurement and contract management in the public sector, including legislative requirements.
- Understand the importance of good corporate governance and internal controls.
- Support strategic thinking in relation to government procurement issues.
- Communicate effectively with staff and other stakeholders.
- Support productive working relationships and achieve results.

Your Career

The Advanced Diploma of Procurement and Contracting course will give you the skills you need for employment at executive or senior officer levels in the public sector (Commonwealth, State/Territory, Local). The qualification is also valuable for all delegates wishing to minimise their risks when exercising financial and/or procurement delegations.

PSP60616 consists of 15 units of competencies required to complete the qualification.

The core/required units are:

- PSPETH004 – Maintain and enhance confidence in public service;
- PSPGEN067 – Establish and maintain strategic networks;
- PSPLEG004 – Manage compliance with legislation in the public sector;
- PSPMGT006 – Develop a business case;
- PSPMGT007 – Manage risk;
- PSPPCM020 – Plan for strategic procurement;
- PSPPCM021 – Coordinate strategic procurement;
- PSPPCM022 – Negotiate strategic procurement; and
- PSPPCM023 – Manage strategic contracts.

Elective units:

- PSPGEN066 – Apply government systems;
- PSPGEN069 – Foster leadership and innovation;
- PSPGEN070 – Persuade and influence opinion;
- PSPMGT008 – Formulate business strategies;
- PSPMGT010 – Review and improve business performance;
- PSPPCY010 – Manage policy implementation



Local Government
P R O C U R E M E N T





PLA and Local Government Procurement (LGP) work closely with council representatives to ensure that the skills you learn on our courses are applicable in the workplace. With their assistance, we develop training scenarios and activities that are closely relevant to actual situations you might encounter in the real work world. Because of this, you do not need to be currently employed in a local government procurement role to be able to complete this qualification, although it is usually advantageous to your progress if you are able to draw on work experience as you study.

Course Delivery Methods

The Advanced Diploma of Procurement and Contracting Qualification is offered by face to face training at Local Government Procurement training room in Sydney.

Face to Face

The face to face course duration is 12 days, (usually delivered in 2 and 3-day blocks) over a period of approximately 3 months.

You will learn by a combination of instructor led presentation, reading key materials, group discussion, individual assessment tasks, group assessment tasks and other learning activities. Most people are able to complete the work in the time allocated in class, however at this level of study you should expect to spend some of your own time on review, research and revision activities.

The last 2 days of the course are an assessment workshop. You will be required to undertake some preparatory research within your organisation. This may require up to 10 hours of your time outside class. All other assessment requirements are self-contained and can be completed during the course time.

Entry Requirement

Must be at least 25 years of age, have a functional level of English, have several years of relevant employment in the Public Sector or equivalent, have the capacity for independent learning and group work.

Special Needs

Please contact us for any special needs so we can work effectively with you to ensure they are met before the start of the course.

Course Fee: \$ 5000 per person (GST Exempt)

[Click here to register](#)

Contact Us Today!

For more information on our courses, contact LGP at
training@lgp.org.au
or call us on **02 8270 8709**.

All course are delivered in LGP training room:
Level 13/55 Clarence Street Sydney NSW 2000

