



Learn. Apply. Adapt.



BSB51415 Diploma of Project Management

Who Should Do This Qualification?

Pro Leaders Academy (RTO# 45024) in association with Local Government Procurement (LGP) offers this course, suitable for people who are currently or planning to be a project team leader or a project manager. This qualification will allow you to advance your skills to the level of a professional project manager, by enabling you to:

- Determine project objectives, identify project lifecycle, develop a plan to manage scope and changes throughout the lifecycle
- Plan, implement and manage the costs, scope and time frame of projects
- Communicate effectively with staff and stakeholders
- Manage the procurement process within the project
- Identify risks and develop risk management strategies

You will gain skills to oversee projects to meet goals and objectives of your department or organisation. The course provides a theoretical understanding of project management as well as practical tools and skills for implementation in your workplace.

Your Career

This course will equip you with the skills to confidently lead a team to achieve and deliver project outcomes. It provides practical skills for launching and developing a career in professional project management.

Entry Requirements

To successfully complete this qualification, you must have at least a functional level of English suited to the workplace (reading, writing, understanding and speaking).

Our experience also shows that the best results from this program come when you:

- are at least 25 years of age
- have some relevant experience on which to draw
- have the capacity for independent learning
- have the capacity for group work (for face to face delivery)

Course Structure

This course contains the following 8 required units and 4 elective units.

Required Units

- BSBPMG511 Manage project scope
- BSBPMG512 Manage project time
- BSBPMG513 Manage project quality
- BSBPMG514 Manage project cost
- BSBPMG515 Manage project human resources
- BSBPMG516 Manage project information and communication
- BSBPMG517 Manage project risk
- BSBPMG521 Manage project integration

Elective Units

- BSBPMG518 Manage project procurement
- BSBPMG519 Manage project stakeholder engagement
- BSBPMG520 Manage project governance
- PSPETHC501B Promote the values and ethos of public service

PLA and Local Government Procurement (LGP) work closely with council representatives to ensure that the skills you learn on our courses are applicable in the workplace. With their assistance, we develop training scenarios and activities that are closely relevant to actual situations you might encounter in the real work world. Because of this, you do not need to be currently employed in a local government procurement role to be able to complete this qualification, although it is usually advantageous to your progress if you are able to draw on work experience as you study.

Course Delivery Methods

The Diploma of Project Management Qualification is offered by face to face training at Local Government Procurement training room in Sydney.

Face to Face

The course duration is 10 days, delivered in 2 and 3 day blocks over a period of approximately 3 months. You will learn by a combination of instructor led presentation, reading key materials, group discussion, individual assessment tasks, group assessment tasks and other learning activities. Most people complete the work in the time allocated in class, minimising the need for homework.

The last 2 days of the course are an assessment workshop. You may be required to undertake some preparatory research within your organisation. All other assessment requirements are self-contained and can be completed during the assessment workshop.

Dates for upcoming courses can be found via [LGP Training Calendar](#) . Minimum class size for a course to run is 7 participants and maximum is 15. The sessions are delivered in LGP training room at Level 13, 55 Clarence Street, Sydney NSW 2000.

Special Needs

Please contact us as early as possible if you have any special needs so we can most effectively work with you and ensure your needs are met.

For further information, contact training@lgp.org.au or call 02 8270 8709